QUICK REFERENCE GUIDE

Joining a Zoom Meeting for Clients

The Newfoundland and Labrador Centre for Health Information (NLCHI) and health care providers across the province are now offering virtual care sessions via Zoom. The goal is to provide accessible healthcare to clients closer to home, thus reducing financial strain, physical discomfort and inconvenience associated with travel, as well as avoidance of busy waiting rooms and long waiting times.

NLCHI has developed this Quick Reference Guide for Clients to assist you in setting up a virtual meeting with your health care provider.

Please allow yourself ample time when <u>initially</u> accessing your first Zoom Meeting. You will require audio and video capabilities to join a meeting.

You have two options:

- Option #1: Join via Mobile Device.
- Option #2: Join via Desktop/Laptop. Please refer to your preferred option.

If you require further assistance, please email info.virtualcare@nlchi.nl.ca

Option #1: Downloading Zoom App on an Android or Apple Mobile Device

- 1. Download the **Zoom** App from the 'Play' or 'App' store.
 - Search Zoom.
 - Click Install.







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Option #1: Join a Zoom Meeting via Mobile App

- You will receive an email invitation from your Health Care Provider. Please click the link provided to access your appointment.
- 2. Enter your name (i.e. John Smith). Click OK.

Please enter your name					
	John Smith				
	Cancel	ок			

amorgan@khaliliandassociates.com

https://zoom.us/j/448590504?pwd=VjFLWEJweUFNZW82Rmpia2c0UmU4UT09

To: carolynmmorgan@yahoo.ca

Join Zoom Meeting

Meeting ID: 448 590 504 Password: 011762

- 3. You will be placed in the waiting room. Your Health Care Provider will admit you to the meeting when it is time to join your session.
- Once admitted by your Health Care Provider, please click Call via Device Audio and Start Video. If prompted by Zoom to access your audio, take pictures and record video, please click Allow. Your appointment will begin.
- 5. When your session has finished, click Leave Meeting.

Please wait, the meeting host will let you in soon.

Aaron Morgan's Zoom Meeting 2020-03-23









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Option #2: Join a Zoom Meeting Via Windows (Desktop/Laptop)

- You will receive an email invitation from your Health Care Provider. Please click the link provided to access your appointment.
- amorgan@khaliliandassociates.com
 To: carolynmmorgan@yahoo.ca

Join Zoom Meeting https://zoom.us/j/448590504?pwd=VjFLWEJweUFNZW82Rmpia2c0UmU4UT09

Meeting ID: 448 590 504 Password: 011762

- 2. You will receive notification that Zoom is launching. This may take a few minutes. If Zoom does not automatically launch, please select Click Here to launch the meeting.
 Please click Open Zoom Meetings if you see the system dialog.
- 3. Enter your name and click **Join Meeting**.

- Zoom
 Enter your name
 John Smith
 Remember my name for future meetings
 Join Meeting Cancel
- 4. You will be placed in a waiting room. Your Health Care Provider will admit you to the meeting when it is time to join your session.
- Please wait, the meeting host will let you in soon. Aaron Morgan's Zoom Meeting 2020-03-23
- 5. Once admitted by your Health Care Provider, please click Join with Computer Audio.







Newfoundland and Labrador VIRTUAL HEALTH PROGRAM 6. At the bottom of your screen, click **Start Video**. Your meeting will begin.



7. When your session has finished, please click Leave Meeting.

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Mute	Start Video	Invite	Participants	Share Screen	Chat	Record	Reactions		
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